

**STILLWATER COUNTY
COMMISSIONER MINUTES**

<p>Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).</p>
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**REGULAR MEETING
June 15, 2021**

PRESENT Commissioners Tyrel Hamilton and Steve Riveland, members; Shannon Fisher Admin Assistant.

Others Present: Kevin Ray, Road & Bridge; Joe Morse, Finance/HR; Maureen Wiltshire, DES; Randy Smith, SCSO; Forrest Mandeville, Planning; Travis West, Engineering West; Jeremy Eaton, Engineering West; Emily Schabacker, Stillwater County News; Citizens: Shirlee Keffer and Greg Burke

PLEDGE Commissioner Hamilton opened the meeting with the Pledge of Allegiance.

MINUTES June 1, 2021. Commissioner Riveland **MOVED** to approve the minutes for June 1, 2021. Commissioner Hamilton **SECONDED**. No discussion. Motion passed unanimously.

CLAIMS None presented.

CONSENT AGENDA **Commission**
A) State Fuel Tax Allocation to Counties of SFY2022 in the amount of \$96,118.92 and SFY2021 in the amount of \$95,400.88

FILE ITEMS **Sheriff**
A) Report for the Month of May in the amount of \$600.00

Commissioner Riveland **MOVED** to consent to the consent agenda and file the file items. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Hamilton noted that the SYF2021 state fuel tax amount is for comparison purposes only to reflect the increase. Motion passed unanimously

REGULAR BUSINESS **Sheriff**
A) Resolution 2021-12 approving the FY2021-2022 Strategic Plan for Stillwater County’s DUI Task Force. Commissioner Riveland **MOVED** to approve Resolution 2021-12 approving the FY2021-2022 strategic plan for Stillwater County’s DUI Task Force. Commissioner Hamilton **SECONDED**. Discussion – Emily Schabacker asked if there was anything to note. Randy Smith explained that this has to go to a resolution to get the Commissioner’s signature so it can be submitted to the state. Commissioner Hamilton explained that this is the plan that was approved last week and this just finalizes it. Motion passed unanimously.

Road & Bridge
A) Purchase request for one 2022 F-250 4x4 SD Super Cab Pickup for \$43,475.95 from Beartooth Ford. Commissioner Riveland **MOVED** to approve the purchase request for one 2022 F-250 4x4 SD Super Cab Pickup for \$43,475.95 from Beartooth Ford. Commissioner Hamilton **SECONDED**. Discussion – Emily Schabacker asked what is the reason for the purchase. Kevin Ray responded that this is to replace an aging fleet truck which will be rotated out. Commissioner Hamilton asked how many miles are currently on the truck being replaced? Kevin Ray responded that it has over 300,000 miles on it. Commissioner Hamilton

noted that this is part of our program and is a budgeted item in the 2021 budget. There were actually two trucks that were budgeted but due to changes there was only the need for one truck to be purchased. Motion passed unanimously.

Finance

A) Establish health insurance premiums for FY2021-22. Commissioner Riveland **MOVED** to approve and establish health insurance premiums for FY2021-22. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Hamilton asked what the increase is. Joe Morse explained that this shows a five percent increase on health insurance premiums. Motion passed unanimously.

B) Set dates for hearing on budget and set date for adopting budget. Commissioner Riveland **MOVED** to set dates for hearings on the budget and to set the date for adopting the budget. Commissioner Riveland set the date for the hearing on June 29 and to adopt the budget on July 27. Commissioner Hamilton **SECONDED**. Discussion – Joe Morse clarified that the process is to open the hearing on June 29 and close it right before to accept public comment. Commissioner Hamilton added that there will be a public comment period on the budget. The budget is subject to budget amendments once the county receives the Mills the first week of August and the mills will be set thirty days after that. Joe Morse stated that a copy of the preliminary budget is in the Clerk & Records office for the public to view. Motion passed unanimously.

C) Memorandum of understanding for predator control. Commissioner Riveland **MOVED** to approve the memorandum of understanding for predator control. Commissioner Hamilton **SECONDED**. Discussion - Joe Morse explained that this is an agreement with the Wool Growers and Stock Growers for cost share and the county acts as a pass through for this fund. This is a per capita charge for cows and sheep on the tax rolls. Motion passed unanimously.

D) Approval of health plan documents for traditional & HDHP options. Commissioner Riveland **MOVED** to approve the approval of health plan documents for traditional & HDHP options. Commissioner Riveland explained that HDHP means high deductible health plan. Commissioner Hamilton **SECONDED**. Discussion- Joe Morse explained that every year the health plan documents are updated with any required federal or state law changes. This year a high deductible health plan option will be available to employees. Motion passed unanimously.

D) Extension services agreement 2021-2022. Commissioner Riveland **MOVED** to approve the Extension services agreement 2021-2022. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Hamilton explained that this is for the extension services for the county that are contracted through the Montana State University and reflects the increase in their salary. Motion passed unanimously.

Planning

A) Building for lease or rent application – Stillwater Storage. Commissioner Riveland **MOVED** to approve the building for lease or rent application for Stillwater Storage. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Riveland read the attached letter of support from Lee Cornell and Kisha Miller. Forrest Mandeville stated that this item was tabled to allow for the developer's engineers to address issues that were presented at the meeting. A new plan was resubmitted that has been redesigned and has basically doubled the setbacks. There were recommended conditions of approval from the planning board and a ninth condition was discussed to address the concerns with the fill. These issues have been addressed and now they are back to the initial eight conditions with the eighth being that the applicant must demonstrate that the roof drainage system is adequate to protect adjoining properties Jeremy Eaton explained that a swale was designed on the northeast corner and flows south and then west to the retention pond. There is a retaining wall on the east and south side and the swale is between the wall and the building and has the capacity for a 100-year storm event. Travis West added that he would like to add a few comments to the conditions. Addressing condition one that states that businesses shall not be

allowed to operate out of an individual storage unit. Travis would like to ask the Commission to rewrite the language to read that renters or lessees shall not operate businesses out of a storage unit. As to condition four which talks about prior to business operation a twenty-foot-long section of Gates Road shall be paved at the intersection with Sheep Dip Road. Travis asked that paved or millings with binders be allowed because Sheep Dip Road is actually not an asphalt road. It has been paved with millings in the past. The applicant would like to have the option to use millings and binder mixed with that to achieve the paving. Commissioner Riveland asked if planning has any input on either of the suggested rewrites. Forrest stated that the changes to number one are fine as far as clarification, it is probably not needed but does provide good clarification. As to condition number four Forrest asked Kevin Ray if the rewrite would achieve the same ends. Kevin Ray stated that yes it would. Forrest stated he would be fine with the rewrite. Commissioner Riveland **MOVED** amend the motion on the eight conditions for number one to read that “renter or lessee to not operate a business out of the storage unit” and for item number four to read “the twenty-foot section requiring paving on Gates Road where it connects with Sheep Dip Road to say can either be shaved or millings with binders to accomplish that task.” Commissioner Hamilton **SECONDED** the amendment. No discussion on the amendment. Amendment to the motion passed unanimously. The amended motion passed unanimously.

B) Building for lease or rent, Stillwater Storage, review of storm water drainage plan. Commissioner Riveland **MOVED** to approve the building for lease or rent, Stillwater Storage, review of storm water drainage plan. Commissioner Hamilton **SECONDED**. No discussion. Motion passed unanimously.

C) Resolution 2021-13 – Resolution of intent to adopt Stillwater County development regulations. Commissioner Riveland **MOVED** to approve resolution 2021-13 Resolution of intent to adopt Stillwater County development regulations. Commissioner Hamilton **SECONDED**. Discussion – Emily Schabacker asked if there was any more information on this. Commissioner Hamilton replied that the Commission has taken public comment, asked some questions and had meetings with the planning board. Changes have been made to the recommended developmental regulation from the planning board. There will be a thirty-day public comment period with a tentative adoption date of August 10, 2021. Commissioner Hamilton stated that some of the comments and concerns he has heard is will this affect individual property owners and single-family dwellings. This has been clarified very well that this does not affect anything less than a multi-family housing and is directed towards commercial developments for businesses looking to develop within the county. Forrest Mandeville pointed out that the discussions were with the planning staff and not the planning board. Motion passed unanimously.

Absarokee Sewer

A) Loan disbursement report in the amount of \$501,550.00. Commissioner Riveland **MOVED** to approve the loan disbursement report in the amount of \$501,550.00 on the Absarokee sewer project. Commissioner Hamilton **SECONDED**. No discussion. Motion passed unanimously.

PUBLIC COMMENTS ON COUNTY BUSINESS – Commissioner Hamilton noted that Commissioner Crago is out of town attending a meeting in Sidney with other counties and industry professionals.

With no further comments heard the meeting was adjourned at 9:22 a.m.

APPROVED BY: /s/ Mark Crago, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder